

## **Job Overview**

A shipping hardware company looking for a candidate to join as a **COUNTER SALES** at Jurong.

### ***Responsibilities***

- Attending customers who visit our store.
- Using excel to issue invoice and delivery order.
- Processing customer's payments in the form of cash or card.

### ***Requirements***

- Minimum SPM
- Proficient in using Microsoft Excel
- Can speak English

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Please send your resume to  
***chansheauhuey@tym-group.com.***